



Edit Online Giving Information Instructions

1. Go to judeatl.com
2. Select the white/red "Online Giving" box at the top, right corner of the home page.
3. Click on the Online Giving picture.
4. Log in using the log-in option on the right side of the screen. Your user ID should be your email address. If you have forgotten your password, click on "Forgot your Email Address or Password" to have a temporary password emailed to you.
5. Once you've accessed your account, you can choose to add transactions or edit the ones you already have scheduled.
6. To add a transaction, click the "Add Transaction" bubble above "My Scheduled Transactions"
7. To edit a currently scheduled transaction, under the "My Scheduled Transactions" section, you will see a blue "edit" option on the right side of the screen. Here you can make edits to the current transactions you have scheduled.
8. Make the necessary change to the dollar amount or the transaction frequency or you can delete the transaction.
9. Press Continue.
10. To update your banking or credit card information (update your credit card expiration date), select the "edit account" button above the Scheduled Transactions section and save changes.
11. Check the "I am not a robot" box and press "Process".

View Transaction History

1. Once you have logged onto your account using the instructions above, scroll to the bottom of the page to "My Transaction History"
2. Once there, you can choose the date range and fund or you can search all funds to view your total giving for that time period.
3. Select the "Search" button and the transaction history will populate below the scheduled transaction section.

Please call Kathleen Woods at the Parish Office if you have any questions. (678) 252-6112